



Florida Department of  
Law Enforcement

## FIREARMS HANDLING PERFORMANCE EVALUATION

Incorporated by Reference in Rule 11B-35.0024(3)(e), F.A.C.



# CJSTC

## 21

1. TRAINING SCHOOL NAME: \_\_\_\_\_ 2. CLASS NUMBER: \_\_\_\_\_
3. STUDENT'S PRINTED NAME: \_\_\_\_\_ 4. STUDENT'S IDENTIFICATION NUMBER: \_\_\_\_\_
5. PROFICIENCY DEMONSTRATION NUMBER: FIRST ATTEMPT  OR SECOND ATTEMPT
6. THE STUDENT IS A: CORRECTIONAL PROBATION OFFICER  CORRECTIONAL OFFICER  LAW ENFORCEMENT OFFICER
7. PROFICIENCY REQUIREMENTS: Once testing on a proficiency has begun, no additional training, assistance, or practice is allowed on that proficiency skill.
  - FIREARMS HANDLING PROFICIENCY SKILLS (REVOLVER, SEMIAUTOMATIC PISTOL, SHOTGUN, AND SEMIAUTOMATIC RIFLE/CARBINE)
8. STUDENT PERFORMANCE REQUIREMENTS AND RE-TEST:
  - DEMONSTRATION OF PROFICIENCY: A student shall demonstrate the required Firearms Handling Proficiency Skills at 100% or higher using a revolver, semiautomatic pistol, shotgun, and semiautomatic rifle/carbine.
  - WRITTEN END-OF-COURSE EXAMINATION: A student shall achieve a score of no less than 80% on the required end-of-course examination.
  - RE-TEST: A student shall be given the opportunity for one additional attempt at the required demonstration of Firearms Handling Proficiency Skills or one re-examination of the required written end-of-course examination for the Safe Handling of Firearms course. A student shall be deemed to have failed the Safe Handling of Firearms course if he/she has failed to pass the required written end-of-course examination or the required demonstration of Firearms Handling Proficiency Skills after a second attempt.
  - REMEDIATION PLAN ATTACHED: YES   
If a student was not successful in the first attempt to demonstrate the required Firearms Handling Proficiency Skills, attach a remediation plan. Retesting requires a new CJSTC-21 form with the second attempt box checked in item number 5 above.
9. FIREARMS HANDLING PROFICIENCY SKILLS: PASS  OR FAIL  Comments: \_\_\_\_\_
10. INSTRUCTOR TO STUDENT RATIO: For instruction of the CMS Criminal Justice Firearms Course, Cross-Over Handgun Transition Course, CMS Firearms Instructor Course, or Safe Handling of Firearms course, there shall be no more than six students actively engaged on a firearms range for each Commission-certified firearms instructor. One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to comply with the instructor to student ratio requirements. Discretionary course of fire shall be conducted with a one-to-one instructor to student ratio. Actively engaged is defined as "a student on the firing range handling a weapon."
11. WRITTEN END-OF-COURSE EXAMINATION:
  - WRITTEN EXAMINATION: PASS  OR FAIL
  - WRITTEN EXAMINATION RETEST: PASS  OR FAIL
12. FAILURE OF COURSE:  The student has failed the Safe Handling of Firearms course.

FIREARMS HANDLING PROFICIENCY			
SAFE HANDLING	SATISFACTORY	UNSATISFACTORY	EVALUATION/COMMENTS
Checked if firearm is loaded			
Demonstrated proper muzzle control			
Kept finger off trigger			
LOADING AND UNLOADING	SATISFACTORY	UNSATISFACTORY	EVALUATION/COMMENTS
Loaded the revolver safely and correctly			
Unloaded the revolver safely and correctly			
Loaded the semiautomatic pistol safely and correctly			
Unloaded the semiautomatic pistol safely and correctly			
Loaded the shotgun safely and correctly			
Unloaded the shotgun safely and correctly			
Loaded the semiautomatic rifle/carbine safely and correctly			
Unloaded the semiautomatic rifle/carbine safely and correctly			
CORRECTING MALFUNCTIONS	SATISFACTORY	UNSATISFACTORY	EVALUATION/COMMENTS
Cleared a revolver malfunction safely and correctly			
Cleared a semiautomatic pistol malfunction safely and correctly			
Cleared a shotgun malfunction safely and correctly			
Cleared a semiautomatic rifle/carbine malfunction safely and correctly			
The student DID <input type="checkbox"/> or DID NOT <input type="checkbox"/> successfully demonstrate firearms handling proficiency during the course.			
INSTRUCTOR'S PRINTED NAME: _____			
INSTRUCTOR'S SIGNATURE: _____			DATE: _____

13. STUDENT'S SIGNATURE: \_\_\_\_\_ 14. DATE: \_\_\_\_\_
15. TRAINING CENTER DIRECTOR OR DESIGNEE'S NAME: \_\_\_\_\_
16. TRAINING CENTER DIRECTOR OR DESIGNEE'S SIGNATURE: \_\_\_\_\_ 17. DATE: \_\_\_\_\_
18. DATE EVALUATION COMPLETED: \_\_\_\_\_